

Technology Project Sizing Guidelines

	SMALL	MEDIUM	LARGE
IRT Resource Hours	40-160	161-320	>320
IRT Project Team Size	1-3	4-8	8+
Complexity	<ul style="list-style-type: none"> • Problem/solution is relatively simple/easily understood • Technology ready • Small modifications • Resources are experienced in these mods 	<ul style="list-style-type: none"> • Problem/solution is more complex, needs discovery • May involve new technology • Significant modifications to current architecture • Resources may not have experience; need additional research • May need outside expertise 	<ul style="list-style-type: none"> • Problem/solution is very complex, needs lengthy discovery/research • May involve new technology • Major modifications and infrastructure/architecture change • Resources need to do research/get training • May need outside expertise
Project Stakeholders and Visibility	Single area or department, not visible to the larger audience	<ul style="list-style-type: none"> • Impact to several areas, entire division or population (all students or all staff) • Large # of stakeholders 	<ul style="list-style-type: none"> • Impact to more than one division/population, or • Campus-wide impact
Level of Change/Change Management needed	No change management needed (IRT or functional team)	Change management may be needed for a number of areas or entire division (IRT contributes)	Campus-wide change management campaign (IRT fully involved in the Change Management campaign)