

## CSUS Executive Safety Committee (ESC)

Tuesday, September 20, 2022 | 11:00 am – 12:00 pm | ZOOM

### **ATTENDANCE AND PARTICIPATION ARE LISTED AT THE END**

**Note: If you no longer wish to be on the list, please get in touch with Risk Management Services, rms@csus.edu, (916) 278-6119**

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**Call to order:** 11:03 am Gary Rosenblum

**Review and approve minutes for April:** Approved without change

**Gary:** Welcome to the first meeting of the Executive Safety Committee this fall semester. The purpose of the executive safety committee is to bring campus-wide safety awareness and communication. Currently, we don't have a formal Executive Safety Community group; some departments will nominate a person formally to represent a department. This is an open and informal meeting which means that anyone on campus can join and we don't follow rules of order. Those in attendance are choosing to make an impact where safety topics that are not covered on the agenda can be raised.

If anyone has any topics or issues, that come up between now and next month's meeting you're welcome to email me or Yvanne.

**Karyl Burwell:** Hey, Gary, this is Carol I used to be on this group a couple of years ago and I think I was replaced by Bill Macriss. And I'm not sure if I'm I was re-added by mistake.

**Gary:** I'm not sure. You can decide whether you'd like to participate.

Does anyone have any questions or comments about changing those meeting minutes from April? If I am not hearing any objections then consider the minutes approved and they'll be posted. With no objections noted, the minutes are approved.

**Gary:** Which reminds me to mention that all of our meetings including the very first executive safety committee, which dates back to 2016, are posted on the risk management website in the Executive Safety Committee section, as well as all the reports that we discuss. Anyone, including the public, can research anything that has been discussed.

### Open Forum:

**Brittany Anderson-Steele:** The first item is the traffic safety issue between the Sequoia Hall and the Children center. That whole stretch, that includes T'schannen where we have a lot of people making illegal U-turns in the middle of the road. They are potentially harming those that are dropping people off. It seems like there's this massive backlog. And because of this, there's crazy driving that occurs.

**Brittany:** I know that everyone may already be aware But I like said, I promise that I would bring it up on behalf of the committee because people were pretty concerned about it. This goes into the second item; staff members have reached out to me over concerns regarding the skateboarders that skate near the circle next to Sequoia and TSC. Staff carrying hazardous lab materials will walk back and forth between buildings and they are attempting to minimize their risk by bringing up their concerns in hopes something will be done about it. It's for their safety and those around them.

**Gary:** We've noticed it too. I've discussed it a little bit with Tony Lucas. Who is here, thanks, Tony.

The one thing that makes this a tricky situation, is that the roadway is a designated bike path. It's an accepted route for those with wheeled devices so they diverted from using the pedestrian pathways. So typically, what we're talking about with skateboarding; isn't skateboarders transporting themselves from point A to B and it's preventing them from them hanging out and doing tricks.

**Brittany:** Yes, that is the issue.

**Gary:** However, there is a fine line between skateboarding and doing tricks. It's what we are trying to enforce; it's okay to skateboard but it's not okay to do tricks.

**Tony Lucas:** I think it's probably a valid concern to share with the CSOs because we wouldn't be comfortable with skateboarders doing tricks in the green bike lane let alone them doing tricks in that circle. So, I think it's something that the wheeled vehicle policy would apply to. At least, addressing it. Transportation is perfectly acceptable and welcome but tricking is not okay.

**Gary:** So, Tony led me into the final thing I would like to say is that our campus policy for Wheeled devices states that that kind of trick activity on university property/buildings/stairs is prohibited. I think we have the basis in our policy to monitor and control that more. Tony, is that an item for the transportation committee?

**Tony:** No, that's not a transportation issue. It's the kind of issue that PD would deal with because it's a violation of the wheeled vehicle policy. It's not a transportation/parking issue, it's more of a behavioral issue and it's something that should be more enforceable.

**Gary:** Okay, I'm good with that. This enables me to segue into an open forum item. It's a reminder now that we're back on campus; A lot of employees, students, and visitors haven't been on campus for a few years now so they are new to our campus policies and our wheel device policy. They are probably unaware we carved out our pedestrian zones and put-out signage to indicate that. There are 20 or so red signs that are put up around campus that say 'walk your wheels'. That policy is 98 % self-enforced by pedestrians and the student body. I communicated with ASI. I also communicated with the police department. They are going to do what I suggested, which is light enforcement. This will allow PD to provide warnings to people instead of tickets. PD is authorized to give out tickets but we asked them to do 2 weeks of warning enforcements.

**Todd Dangott:** We did let the police department know about the skateboarding. Some of the issues are property damage to those bricks in that area.

**Gary:** Okay, well I'll reiterate that because we discussed it at the last admin council with the PD. We'll double down on that and see what can be done. What I am hearing here is we can do better at enforcing our policy.

**Don:** I wanted to piggyback off Brittany's statement, I also noticed that they will grind on the stairs causing property damage. Another point I'd like to bring up is, the bicyclists that come off the bridge are in danger of hitting those around them when they come off the bridge. I've been near missed several times walking in front they don't slow down coming down the ramp, and typically it's the bike. Sometimes bicyclists that ride through the campus are not campus related; they are just using the campus as a way to get to their destination while also not following traffic laws like stopping at stop signs or slowing down near pedestrians. Some enforcement for this would be nice to either get them to slow down or to stop and walk their bikes when they are coming off the bridge.

**Gary:** Alright we'll just add that to the list of things for the police to look at. There may be some additional signage or other things.

**Don:** Another thing is the enforcement of crosswalks. Bicyclists don't stop at the crosswalks for some reason. There is a problem near Benicia Hall where the cyclist will ignore the stop sign even with a patrol car sitting there. It's extremely dangerous and could be potentially harmful to pedestrians.

**Michael Keenan:** I have seen the non-campus-related bicyclist just coming through, so that's certainly an issue to address. But the issue for me is the skateboarders, as well. I have spoken to several officers and the way that our policy is written in our wheel device policy, it doesn't prohibit what they are doing right now. Specifically skateboards. No enforcement can be done. So, we would need to change the wording within the wheel device policy. It should be as simple as the policy saying that the wheels shouldn't leave the ground.

**Gary:** I'll look at that. But I think we have the wording in the policy already for prohibition.

**Michael:** I think you should talk to the police more about enforcing it. There is confusion among the CSO about the policy. I have seen the number of skateboarders out there growing and they're becoming more of a nuisance if we continue to allow this. I agree with NSM that it is a potential hazard and that we need to change the wheels policy.

**Tony Lucas:** Yeah it should be clear. It is addressed in the campus wheeled vehicle policy that it is enforceable, I'm looking at the policy right now, and it's enforceable if they decide to do it. The CSOs can't enforce, they are mainly here for presence. It takes an officer to enforce. It then becomes a moving violation under CVC 27400.

**Michael Keenan:** Okay? Well, I talked to Sergeant right now, and he disagrees. He did not see that, and he will not enforce that.

**Gary:** okay we will work through our channels to communicate the Wheeled policy and its enforcement process.

**Tony Lucas:** It is in the policy, though.

**Michael:** Okay

**Gary:** I can suggest that we can look here for another location that's not as problematic for them to do what they want to do. There is nothing awful about what they're doing, they're just doing a bad spot that disrupts people. So, there might be a safer place, but that starts to get into a whole other area. So anyway, point taken, and we will move forward with seeing what we could do to alleviate the difficulty that we are currently facing

**Behnam:** I'm in agreeance with Michael, and it's not just limited to that circle. We are having a similar problem near the ramp at Riverside Hall. And if Sac State can build a place for them to play, that would be great and it would be safe.

**Gary:** Yeah, you're right. We will work on a solution, which I think may involve finding another location for their activities, rather than just simply trying to enforce them away.

**Behnam:** Thank you

**Michael:** I noticed the other day, a new pedestrian sign. I think that's a great addition. And then I also noticed that there was work done along TCS, they're starting to create a bus lane, a bus parking lane, which is fantastic. Are there any other projects in the works like that? Just like they did with the buses, is there something we can do for students to have a loading zone?

**Tony Lucas:** Yes, there was a study done in the transportation advisory committee. We funded a consultant to give us a recommendation and the project to install pedestrian pick-up and drop-off zones adjacent to the PD along the ADA zone and the north end of the project. They are currently going through the capital development cycle. The highest priority is the bus station near the TSC because they are frequently dropping off young children for the Planetarium. The next priority is the pickup and drop-off zones near Jed Smith adjacent to PD, the bus zone adjacent to Broad Athletic center, and then near Yosemite Hall.

**Gary:** Tony, are there plans available that are posted anywhere?

**Tony:** Yes, there are plans. I would recommend contacting Jeff Dierking, Director of UTAPS.

**Gary:** Okay. We will invite Jeff to the next meeting to give us a briefing on that.

**Gary:** Okay. Great thanks, Tony. Any other forum items? I'd like to note at this time that Susan Colley-Monk who's with us here in Risk Management has a very nice article written about her in the public agency risk management association newsletter this month. Here is the link:

<https://www.parma.com/blog/saustinamgroupus/member-spot-light-susan-colley-monk>

We are very proud of her and so we wanted to tell everyone at this safety committee meeting about it.

**Susan:** Thank you, I was nominated by our former member of the association.

**Gary:** So, I will post the link in the chat, and you're all welcome to read the whole article. Any other open forum items before we move on to our new business?

The next item on our new business agenda is introducing the new EH&S director. Tyler Harris is our new EH&S Director and will be starting Monday, Sept 26, 2022. Tyler had worked here at Sac State previously and is back to be the Director of EH&S. For those that don't know Tyler, He has a Master's in Public Health with Environmental Science from UC Berkeley and a Bachelor of science for the University of Connecticut. He had left to become a Senior Industrial Hygienist at a local chemical company in Rancho Cordova but he decided he preferred working for the university and applied for the position. We have a lot of confidence in his abilities and expertise. He will a great addition to our team and university.

The next new business item is the Chemical Hygiene Plan Annual Evaluation Report.

This is an annual review of the Chemical Hygiene Plan mandated by our campus policy and state regulation. The annual report was previously performed by Steve Leland, our past EHS Director, and now since Tyler is not yet on board, and our chemical hygiene officer in EHS, Thomas Scarry is out of the office today, I will be presenting the report. A copy of the report was included in our email with the Agenda. And the report will be posted as usual on both the EHS Safety website and the ESC meeting website alongside the online ESC minutes library.

The only changes to the chemical hygiene plan, that are recommended, is to Section 7. The NSM Safety Manager and the Chemical Safety officer are creating a new SOP for safety in the College of NSM. The chemical hygiene plan indicates that you know those are something that should be done and developed. Section 15, is another thing we do annually to minimize campus hazardous waste. We had a natural drop in hazardous waste production in the last few years due to the pandemic. And now that we're back, our hazardous waste production is going up, so we will be looking for ways to minimize that. Hazardous Waste costs the university a lot of money to manage to collect and remove properly from campus.

Then finally the self-inspection checklist. This is something that's already done as there's a checklist in the campus chemical risk management app and it will be edited to be more closely in line with the checklist, currently being used by NSM. NSM uses a software program called Risk and Safety Solutions for several years. Now that we've gotten sort of used to working with its systems fairly well at NSM, we plan to extend the use of the software all across campus to manage chemicals all across campus. The Checklist is one step in the process of extending safety solution software out to the rest of the campus. So those are the 3 things that were identified in the review.

Questions or comments about the Chemical Hygiene Annual Evaluation report?

**Michael:** Who could be contacted to find out more about that software?

**Gary:** Tom Scarry, our chemical Hygiene officer.

### **Old Business:**

#### **Evacuation Chairs**

A question of evacuation chairs came up, through a question by the Provost from the Faculty Senate. The campus has an extensive evacuation chairs program. Risk management identifies the locations where they may be needed and purchases them and arranges for their installation in multiple buildings on campus. Essentially, they are for buildings with multiple floors. An evacuation chair is a product that gets installed in the emergency stairwell area. So that someone who is disabled and can't use the stairs in an emergency has a "stair vehicle" that somebody can assist them to get down the stairs. The Risk Management website has a virtual campus safety map; it's a clickable interactive map where you can locate where exactly an evacuation chair is, as well as blue light emergency phones, AEDs, and other safety features on campus. The interactive map enables the user to click on the location and see a picture of the safety feature in its location anywhere on campus. The link is here: <https://www.csus.edu/compliance/risk-management/campus-safety-map.html>

#### **COVID Safety Update**

We've been holding steady in terms of the number of cases reported on campus; 10-12 positive cases per week zone. We aren't seeing a lot of transmission between people and we do a basic set of contact tracing when employees report through a confidential reporting system. We just sent out a SacSend highlighting the main point of our safety program; one of which is our information page about COVID safety on the university and risk management website. And Faculty or employees are required to report through our confidential record system found on our website.

Another topic that has come up is the air filtration systems within the buildings on campus. All HVAC (Heating, Ventilation, Air Conditioning) were upgraded last year to MERV-13 filters. We used federal COVID grant funds to pay for it. So all buildings now have top-level filtration and when the weather permits they get full outside air intake for maximum COVID safety. All of this information can be found on the Risk Management website. For all future questions, please contact me.

That brings us to the end of the meeting. If there are no further items to discuss, the meeting will be adjourned.

**Meeting adjourned:** 11:47 a.m.

#### **IN ATTENDANCE:**

\*Safety Committee Labor Representatives

Gary Rosenblum, AVP of Risk Management, Chair

Yvonne Bolano, ASC II Risk Management

Todd Dangott, Director of Risk Management

Susan Colley-Monk, Analyst in Risk Management

Nayeli P. Gonzalez, Youth Protection Program Analyst in Risk Management

Meysee Vang, Compliance Analyst in Risk Management

Don Nahhas, Analyst Risk Management

Adele Siebels, Director of Workers Compensation

Karyl Burwell, Executive Director of Strategic Business Resources

Dan Carsel, Director of Health Services  
Brittany Anderson-Steele, Safety Manager in NSM  
Shannon L. Datwyler, Interim Associate Dean for Student Success NSM  
Nicole S. Fox, Assistant Professor  
Janee M. Hardman, Instructional Support Technician II NSM  
Lucas Tony, AVP, Business and Administration  
Bill Macriss, AVP for Student Engagement & Success; Dean of Students  
Matthew S. Mason, Supervising Mechanic\*  
Patrick Murphy, Senior Employee & Labor Relations Analyst  
Jennifer O'Neal Watts, Copyright Specialist  
Kevan Shafizadeh, Dean, College of Engineering & Computer Science  
Erik Skall, Manager, Grounds & Landscape Services  
EJ Johnson, Facilities Operations Analyst  
Michael Keenan, OS Analyst  
Margaret Elizabeth Reece, Director, Operational Effectiveness & Efficiency  
Martinique Baker, Peer and Academic Resource Center, CSUEU\*