

Executive Safety Committee (ESC) MINUTES

Tuesday February, 23, 2021 | 11:00am – 12:00 pm | ZOOM

ATTENDANCE AND MEMBERSHIP LISTED AT END

Note: If you no longer wish to be on the membership list, please contact Nayeli Gonzalez, n.parra@csus.edu.

CALL TO ORDER: 11:04 am by Gary Rosenblum, Chair **MINUTES APPROVAL:** Approved

OPEN FORUM

Chela C. introduced Patrick Murphy to the committee who will be taking over her place. She will attend if needed in the future. Chela C. mentioned that Patrick M. has an extensive work history in employee labor relations and human resources.

Gary R. mentioned that there are two more ESC Meetings for the spring, one in March, and one in April. He added that an additional meeting can be called if needed after April and before September.

Susan C.M. asked if the COVID-19 weekly reporting website will provide a cumulative number on COVID-19 cases. Gary R. mentioned that there is no discussion on changing that format at the moment. Lisa J. mentioned she would not recommend that the campus provides a cumulative option as this would cause anxiety throughout the campus and community. Daryn O. mentioned that the chancellor's office provides those numbers in their website if anyone is interested.

COVID-19 Campus Safety Briefing

Gary R. shared that the COVID-19 Information and Resources information page is updated frequently (<https://www.csus.edu/covid-19-information/>). There is information such as testing, vaccines, weekly cases, President Nelsen's updates, etc. Lisa J. asked if there is a myths and facts on the website. Gary R. mentioned that there is a frequently asked questions page. Gary R. mentioned that Dignity Health is on campus providing vaccines but that they are independent from the campus. Gary R. mentioned that eligibility requirements for a vaccination are often changing but that the campus staff and faculty should check their emails for an appointment to get a vaccine.

Lisa J. mentioned that vaccines are currently being given to those in our campus community who are doing face-to-face interaction such as faculty and staff. She added that there is a nationwide shortage and that the weather has also impacted shipments. Lisa J. added they are giving out as many vaccines that they can, roughly 200-300 a day. Lisa J. ensured that she understands everyone wants and needs to get vaccinated but at the moment their focus is to issue the vaccines to those individuals who are doing face-to-face interactions. Lisa J. added that there are two doses of vaccines, which causes a schedule conflict as they are working on handing out the first dose and then scheduling those who got the first vaccine to get the second dose. She mentioned that medical assistant are there Thursday and Friday and that they are trying all they possibly can to get those individuals vaccinated. Lisa J. shared

that people are discouraged to share their vaccine appointment links, as this will cause their appointment to be canceled.

Chela C. mentioned that HR has received questions from student employees about the vaccine and if they are qualified to obtain the vaccine. Chela C. added that she has referred them to the Student Health Center. Chela C. mentioned that student's employees are considered employees in HR rules, yet her understanding is that the parameters set by the Sacramento County, they are unable to qualify for a vaccination at this moment and added that this is not Sac States rule, but the County's rule. Lisa J. added that this information is correct, that those who are high face-to-face interaction individuals are the ones being sent the links to appointments, she asked individuals to be patient, that they are doing their best to get the vaccinations out.

Gary R. mentioned that the university is not diving into the individual's medical records, that they are not getting into who has a medical condition to get the vaccine. The campus is focused on the face-to-to face interaction component. Gary R. mentioned that that COVID-19 FAQ is frequently updated. He added that this page is managed and updated weekly with updates from communications, student health and student affairs. He mentioned to please refrain from calling Student Health Center as they do not have the capacity to answer many questions as they are busy with contact tracing, testing, and setting up appointments and vaccinations. Gary R. asked individuals to be patient, that students and staff who come to campus, do get tested for COVID-19.

Lisa J. mentioned that the lab is quick in obtaining COVID-19 results, within two days. She mentioned that those who are being tested are primarily athletes, she is not aware what is happening with students, staff who are eligible. She mentioned that she would like people to test. She added that testing occurs Monday and Wednesdays, from 9am-2pm at the Terrance suite. Gary R. asked if individuals can come in without an appointment. Lisa J. mentioned that it could skew the numbers, but at the moment it would be okay as there are not enough individuals getting tested. She asked that those who choose to get tested without an appointment should come in between 11am-1pm. She added that people would first need to register with Avellino Labs before getting tested, and providing them insurance information. Chela C. mentioned if Auxiliary and Capital Public Radio are eligible for the test. Lisa J. mentioned that if you are in the list, have a high impact or high interaction you would be in the list, but it is all based on what the department provided.

Gary R. mentioned that ultimately for the fall semester we are working on bringing 50% of the classes back to campus for face-to-face instruction while following safety guidelines.

Don N. mentioned that there is an additional form for contractors, vendors and visitors who come to campus for COVID-19 screening. The form is available under the Risk Management Services Website Corona Virus page. He mentioned that the information is stored by Risk Management.

Injury Reporting

Gary R. reported that all injuries' must be reported to campus every year using the OSHA report summary form. That a summary is required to be accessible to all employees on bulletin boards around

the campus. Gary R. added that because so many are teleworking, this required posting has also been sent electronically by email link to the Risk Management webpage.

Adell S. provided the OSHA summary of injuries that occurred in 2020. Adell S. reported that there was information on the document such as the number of cases: Total number of cases with days away from work (12), Total number of cases with job transfer or restrictions (9), and Total number of other recordable cases (3). In addition, Adell mentioned that the report also contains number of days, and the types of injuries and illnesses.

The report summary can be found under the ESC website:

<https://www.csus.edu/administration-business-affairs/risk-management-services/internal/documents/osha-300a-2020-final.pdf>

Adell S. reported on the Total Cases Incident Rate (TCIR) 2020 compared to other campuses. CSU average overall averages 1.71 cases versus the industry average which is 1.6. She expressed that this numbers change every year but that Sac State average a 1.27. Gary R. reported that the TCIR rate is calculated based upon injuries, year, and hours of work per one hundred full time employees.

Adell S. reported on the CSU 2020 Lost Time Case Incident Rate (LTIR). This is total cases per 100 employees across all CSU's. The CSU LTIR average is 0.42 and Sac State average is 0.39. Adell S. also reported on the CSU 2020 Total Case Incident Rate (TCIR). This is also a total cases per 100 employees across all CSU campuses. She shared that the CSU TCIR average is 1.73, Sac State average is 1.26.

Adell S. reported an overview on injuries for the year 2020 which included 12. % for bruise/contusion/laceration, 29% were strain/sprain (soft tissue), 21% were bruise/sprain/strain/fracture, 8.3% were Strain/Sprain (soft tissue) and were 8.3% on crush injury (contusion/bruise).

Steve L. reported that EHS reviews all injuries when people report such injuries/illnesses. An assessment is made to determine what happened and then how it can be prevented. He shared that a student was taking a look at a machine, and while he was doing this, another student went and turned on the machine which caused a cut injury. Steve L. shared that any time two students are working together, that this equipment will have an emergency stop in the future to avoid such injuries. Steve L. also shared that an employee who was working on a spinning wheel. The employee heard a sound and thought he could repair it. The employee's hand got caught and cut. The employee was doing work, a repair that was not within his training. Steve L. added that individuals are not to operate on machinery that they are not trained to do. Steve L. also added that there was another incident. He shared that an employee's hand got caught between the wall and dumpster. The dumpster moving process has resulted in contusions in strains. Custodian services, sustainability and the contractor worked together to find a process, the contractor agreed to move the dumpster to help prevent future strains or injuries.

Gary R. mentioned that the cases of COVID-19, such as transmission employee to employees does get reported to OSHA. He mentioned that this however, does not include student cases. OSHA is only concerned with employees. He added that the new law in the state, explains that when there is an exposure in campus, while working, then that case is logged as an illness. Adell S. did share that there was one case last year and has been logged.

Adjourned 12:00pm

Reconvene in March

In Attendance

Adell Seibles, Workers' Compensation
Gary Rosenblum, Risk Management, Chair
Todd Dangott, Risk Management
Angela Pullano, UEI Property Services
Keenan Michael, College of Natural Sciences and Mathematics
Justin Reginato, Facilities Management
Scott Christian, Police Department
Patrick Murphy, Human Resources
Roy Dixon, College of Natural Sciences and Mathematics
Don Nahhas, Risk Management
Susan Colley-Monk, Risk Management
Nayeli P. Gonzalez, Risk Management
Nancy Griggs, College of Continuing Education
Stephen Leland, Environmental Health and Safety
Bill Macriss, Student Affairs
Brittany Anderson-Steele, College of Natural Sciences and Mathematics
Carlota Moore, Office of Graduate Studies, APC*
Chela Cholula, Human Resources
Damian Lee, Sacramento State Police Department
Mark Iwasa, Sacramento State Police Department
Daryn Ockey, Facilities Management
Janne Hardman, College of Natural Sciences and Mathematics
Erik Skall, Grounds Maintenance
Jennifer O'Neal-Watts, Copy Right Specialist, CSUEU*
Kevan Shafizadeh, Engineering
Lisa Johnson, Clinic Operations
Martinique Baker, Peer and Academic Resource Center, CSUEU*
Matthew Mason, Transportation Maintenance, Teamsters*
Nancy Griggs, College of Continuing Education
Nicole Fox, Criminal Justice Department
Shannon Datwyler, College of Natural Sciences and Mathematics
William DeGraffenreid, Student Engagement and Success
Sohnya Castorena, College of Social Sciences & Interdisciplinary Studies, CFA*
Angela Pullano, UEI Property Services
Pamela Robertson, Student Health & Counseling Services, Clinic, CSUEU*

Call in phone numbers:
916-278-7317

*Safety Committee Labor Representatives