**Instructionally Related Activities (IRA)**

**Post Activities Report**

Please submit your *Instructionally Related Activities Post Activities Report* via email to [vp-cfo@csus.edu](mailto:vp-cfo@csus.edu) by the applicable deadlines as posted on the [IRA website](https://www.csus.edu/administration-business-affairs/operations/instructionally-related-activities.html).

**PROGRAM INFORMATION**

**Program Name:**

**Program Advisor:**

**Phone:**  **E-Mail:**

**FY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount Awarded:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**QUESTIONS**

1. Briefly describe the progress of your project from start to **projected** finish including any unexpected opportunities and obstacles. If applicable, explain any discrepancies between what was proposed and accomplished, referring to your program’s original IRA Funding request application.
2. Discuss how you addressed both anticipated and unanticipated financial challenges in the course of the program.
3. How many students participated in the program?
   1. How many students benefitted from the activity?
   2. What methods did you use to identify these reported numbers?
4. Did your program apply for IRA funding for this upcoming fiscal year?

YES

NO

If YES, how much funding was requested (estimated total)?

1. What were student responses to the program? Attach student evaluations or assessments if applicable (*in accordance with FERPA restrictions you must remove all personally identifiable student information*).
2. Images from Activity (Optional):

Ensure you have obtained an appropriate photo waiver for any student pictured.

Link to photo waiver: <https://www.csus.edu/president/university-communications/release_form.pdf>

*Option A*: Attachment Photos: You may attach up to 10 images demonstrating student participation with captions/titles. Please attach these photos in JPEG format directly to the email containing the post activity report.

OR

*Option B*: Provide a link to view photos online. You may include more pictures if they are online.