

University Budget Advisory Committee (UBAC)
Meeting Notes
January 12th, 2023, 9:00 – 10:30 AM
Zoom Video Conference

Members Present: Sheree Meyer (Chair), Jennifer Harris, Tatiana Azad, Simran Thandi, Ajay Singh, Andrew Hertzoff, David Lang, Nikki Khamsouksay, Michael McKeough and Angel Thayer-Smith

Members Not Present: Christopher Pacheco Carlos

Others Present: Diana Lynch (Budget, Planning & Administration) and Lauren Garrett (Budget, Planning & Administration)

Agenda Items: Chair Meyer called the meeting to order at 9:03 am and welcomed the committee members. The purpose of this meeting was to kick-off the 2023-24 budget cycle and inform members of the budget process and their roles. Chair Meyer explained how the committee operates as well as went around the Zoom call and had members introduce themselves.

Associate Vice President for Budget, Planning & Administration, Jennifer Harris, then reviewed the committee's composition and charge. These documents can be found on the Budget, Planning & Administration website as well as the UBAC SharePoint and further reviewed the UBAC SharePoint site. The committee is established by the President to provide input and recommendations on the General Operating Fund Budget. Additionally, she discussed Governor Newsom's Budget Proposal which was released on Tuesday, January 10, 2023.

AVP Harris switched to the Open Forum section of the agenda to entertain any questions the Committee had.

At 9:29 am, Diana Lynch of Budget, Planning & Administration took over to present on UBAC 101. At this time both Angel Thayer and David Lang departed the meeting. The presentation reviews the main directives of the committee and the timing of discussions as well as an overview of the budget process and campus funds. UBAC primarily focuses on the General Operating Fund. The presentation is also posted on the BPA website. After the presentation, AVP Harris communicated that the next UBAC meeting would be Friday, February 3rd, 2023, where President Nelsen will present his budget directives.

Chair Meyer opened up the meeting for questions and discussion. Lastly, Chair Meyer mentioned the hope for future UBAC meetings to be in-person and that they will reside in Mariposa Hall 5000.

Meeting adjourned at 9:52 am.