



SACRAMENTO
STATE

Non-Teaching Faculty Parking Permit Request Form

University Transportation and Parking / Phone 916-278-7275 / Fax 916-278-5078

Non-Teaching faculty parking permits are only valid for summer sessions. All faculty are required to purchase parking permits for fall and spring semesters.

To qualify for a non-teaching faculty permit, you must meet the following criteria during summer session:

- You are not teaching any classes for Sac State or any other external program (academic camps, ATS, etc.).
- You are not receiving pay or any other compensation for your time on campus.
- You have no outstanding parking citations.

If you do not meet the criteria, you must purchase a permit. If you receive and use a non-teaching faculty permit without meeting the criteria, you will be issued an invoice from campus financial services for the current semester faculty parking permit rate. Unpaid invoices will result in state collection activities.

INSTRUCTIONS:

Complete this form including both signature fields. Bring the form to the UTAPS office and a cashier will issue a summer session permit to you.

If you are unable to come into the UTAPS office during business hours, you may mail the form to UTAPS and the permit will be mailed to your mailing address.

Last Name: _____ First Name: _____ Middle Initial: _____

Phone Number: _____ Sac State ID: _____

Mailing Address: _____
Street City Zip Code

Permanent Address: _____
(If different from above) Street City Zip Code

Email Address: _____

License Plate Number(s): _____

Department Dean/Chair/Director Name: _____

Dean/Chair/Director Signature: _____ Date: _____

Faculty Signature: _____ Date: _____