

Executive Committee Minutes

Tuesday, April 9 2024, 3:00 pm

Approved: April 16, 2024

Call to Order: 3:02 pm

Roll Call:

Adam Rechs, Aleta Baldwin, Sharon Furtak, Amber Gonzalez, Andera Terry, Bertha Vegas Castellanos, David Moore, Jeff Wilson, Matthew Krauel, Monicka Tutschka, Raul Tadle, Tracy Dawn Hamilton

Open Forum:

Reference to Campus R2 Designation in Evaluation Letters: Andrea Terry shared language in some faculty evaluation letters that referenced the anticipated designation as an R2 Doctoral University and how research, scholarship, and creative activity will become even more integral to Sacramento State. She asked for clarity on the rationale for the inclusion of such language in evaluation letters.

The Provost stated that there are no new changes in the criteria or standards of the ARTP process. Amber Gonzales stated that some faculty receive evaluation letters with the statement and some did not. She requested the Provost send out a statement regarding the information.

College of Arts and Letters Dean Search: Professor Gibbs stated that she has spoken with the college department chairs in Arts and Letters and a majority, if not all, of the chairs are backing her up in her advocating that the search for a new dean begin so that a new dean can be in place by Fall 2025. The Provost stated that the search will be a Fall hire. Academic Affairs is currently working on nine searches. The Provost will provide a timeline for the Arts and Letters Dean's search at the Senate meeting on April 11. Carolyn Gibbs requested that the committee be convened so the position can be advertised now or this summer. The Senate Chair stated that once the timeline is shared with the Senate, those with questions or concerns can contact the Provost.

E-learning Policy: Tara Sharpp, co-lead for Online Course Services (OCS), which is part of the Center for Teaching and Learning, only recently became aware the E-Learning Policy was on the Senate agenda. She stated that OCS was not consulted on the policy amendments and would like to have that opportunity. The item was added to the agenda.

Standards for consultation for program proposals / course proposals: Jeff Wilson, Chair of the Department of History, stated he was not present at the Exec meeting when the BA in History (Law and Social Justice) proposal was taken up. The proposal was rolled back to confirm the three departments he consulted are aware of the proposal and had the opportunity to provide feedback. Serving as the department chair, he email the three potentially affected departments regarding the proposal and did not receive responses back. Have the standards for consultation changed? The item of consultation standards was added to the agenda.

Approval of the Agenda: The agenda was amended to add:

- A new #8: Standards for consultation for new programs
- A new #9: E-Learning policy discussion
- A new #13: Guidelines for filling senate committee vacancies update.
- At the end of the agenda: R2 doctoral university designation and how faculty are being evaluated.

The agenda as amended was approved.

Approval of the Minutes – April 2, 2024 carried.

From the Chair: No items.

From the Provost: A SacSend was sent out by Academic Affairs to advise the campus that a feedback/listening session will be held on Thurs, April 18, from 9-10 am in Riverview Hall, Elderberry and Beetle Room. An online survey is also provided. The links for RSVPing and the survey are in the SacSend that was sent on April 4.

Standing Policy Committees Updates

- **APC:** Working on Priority Registration Policy; Excused Absence Policy; Syllabus, Grading and Undergraduate Advising; considered a request to explore changing F and D- grades to NC.
- **CPC:** Working on better defining consultation; Course Proposal Policy; Modification in, Suspension of, or Deletion of Existing Programs Policy.
- **FPC:** AI in Academic Freedom, Research, and Teaching Policy; amended standing rules for FPC and FPC subcommittees (have been forwarded to the Senate Chair). Working on Tenure Track Hiring Building on Inclusive Excellence Criteria and the Administrative Appointments policy.
- **GE/GRPC:** Working on the GE pattern.
- **GSPC:** Credit for Prior Learning policy and consulting with ORIED on an Intellectual Property policy. ORIED is making progress and working on an Intellectual policy.

Standards for Consultation for Program Proposals: Curriculum Subcommittee Chair Rachel Miller stated that in Curriculum Workflow the authors do not receive any notification of a proposal's rollback with comments. She stated that Professor Wilson didn't realize the BA in History (Law and Social Justice) was rolled back or of the comments. Professor Wilson stated that he had not received a response from the departments he reached out to.

Discussion:

- CPC Chair Furtak stated that the roll back issue needs to be addressed and will bring it back to CPC – consultation vs notification.
- Senate Chair stated there can be gray judgement calls on who should be consulted. For those units on the edge of the grey area, a simple notification would be fine (bar for follow-up consultation much less stringent), compared to units clearly potentially impacted by the change.
- It was suggested that until such time as CPC has returned with a recommendation, the process follow the status quo and allow for people making their best judgements as to what level of consultation and follow-up is needed.

e-Learning Policy: Based on the request from Tara Sharp, co-lead for Online Course Services (OCS) the committee discussed the policy that is currently on the Senate agenda.

The Chair stated that when the CPC finished their review, members of CPC said they had done their due diligence of consultation and want it move on to the Senate despite a desire of Academic Affairs to provide suggested language. The proposal is currently going forward to the Senate with the suggested language from CPC and also suggested language from Academic Affairs.

- Is the policy urgently needed or can it be pulled from the Senate agenda for OCS consultation without negative impacts?
- Does CTL have a representative on the Senate? No, they don't. However, during Senate debate anyone can provide feedback.
- How long has it been on the Senate agenda?
- Currently on the Senate agenda for April 11 at First Reading. The Chair stated the Senate initially reviewed the policy proposal as for a First Reading but referred the proposal back to COC for lacked descriptions of letter grades. The work was completed by CPC and the proposal was placed back on the Senate agenda.
- CTL is under Academic Affairs and it seems that consultation did not take place with CTL. The Chair stated that it is CPC's responsibility to reach out to individuals for consultation. Academic Affairs was speaking on behalf of Academic Affairs not speaking on behalf of CTL.
- Given the suggested changes by CPC, Academic Affairs recommends that the policy should be retitled as a course modality policy to reflect the substance of new language from CPC. If the proposed changes by CPC to the policy transform the policy into a course modality policy, do we need another policy on how e-learning on this campus?
- The Chair clarified that Academic Affairs is not requesting a course modality policy, but rather suggesting a name change given the changes CPC is proposing.
- One option is to leave the policy on the Senate agenda and let it go through the Senate. If it passes then a referral could be done to look at a e-Learning policy to address the concerns addressed today.

The E-Learning Policy will be pulled from the April 11 agenda and referred back to CPC for consultation with OCS and any other consultation needed, and to also review the language suggested by Academic Affairs.

Health Sciences Proposal: The Chair explained the policy that governs the steps of review.

- Psychology Chair Furtak stated this is the first time she has seen the analysis and believes we are at step 3. The original proposal that was sent to the Provost in September did not include the analysis. She stated the process has not been followed.

Consultation was done post administrative analysis.

- Dean Maguire: Clarified consultation per policy and the Provost for the fiscal analysis. Didn't resend out the fiscal analysis under Provost review. If this does get kicked back, would it be resent for consultation with the analysis to those who have provided their feedback. The Chair answered yes, and said the proposal would then it goes back to the college for a vote.

Dean Maguire: The question on the table isn't about the degree program changing it is about the changes putting a structure around it. The program stays the way it is other than putting a structure around the faculty and students.

- Andrea Becker, Director of Health Sciences: Feels discussion should be on the Senate floor. Asked that Exec move it forward to Senate to have the discussion in a timely manner.

Andrea Becker: Fiscal analysis is not the issue, but rather it is how students are being served. The fiscal analysis is not impacting departments it is the students.

- Should a vote be taken by the academic councils of other potentially affected colleges? The Chair responded that it is enough for HHS to have a vote in their academic council and not another college. It was recommended that, for consultation, the unit seeking feedback should reach out at least twice to potentially affected units.

A motion was made to not place the Health Sciences proposal on the Senate agenda. The proposal with the administrative analysis will be sent back to the authors for consultation with directly affect units. Carried. The Senate Chair stated that Executive Committee is fine with the steps followed except for this one piece.

Campus Response to Chancellor's Office proposed changes to GE Pattern of Non-Transfer Students: At the Deans and Dept Chair Academic Affairs meeting, the Dean of Undergraduate Studies presented the proposal from the Chancellor's Office about restructuring the GE pattern for native students to be in compliance with the recent decision of the Board of Trustees to have native students follow the California GE Transfer Curriculum (Cal-GETC). Each campus may provide a one page document of feedback by April 22nd.

A motion was made to place this item on the next Senate agenda directly following the First Reading items with a time-certain of no later than 4:45 pm. The motion carried.

The following items were not discussed and will be placed on a future agenda.

- Guidelines for filling senate committee vacancies update.
- R2 doctoral university designation and how faculty are being evaluated

Adjourned: 5:04 pm