MA IN PUBLIC HISTORY

In Workflow

1. HIST Committee Chair (schneider@csus.edu)
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3. ALS College Committee Chair (irwin@csus.edu; j.gallegos@csus.edu)
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Approval Path

1. Thu, 14 Nov 2024 23:03:51 GMT
   Khal Schneider (schneider): Approved for HIST Committee Chair
2. Thu, 14 Nov 2024 23:04:24 GMT
   Jeffrey Wilson (jkwilson): Approved for HIST Chair
3. Tue, 03 Dec 2024 19:50:55 GMT
   Jacqueline Irwin (irwin): Rollback to Initiator
4. Thu, 05 Dec 2024 03:00:02 GMT
   Khal Schneider (schneider): Approved for HIST Committee Chair
5. Thu, 05 Dec 2024 16:42:37 GMT
   Jeffrey Wilson (jkwilson): Approved for HIST Chair
6. Thu, 05 Dec 2024 19:18:58 GMT
   Jacqueline Irwin (irwin): Approved for ALS College Committee Chair
7. Tue, 07 Jan 2025 19:03:39 GMT
   Melinda Wilson Ramey (mwilson): Approved for ALS Dean

History

1. May 4, 2018 by clmig-jwehrheim
2. Mar 6, 2019 by 212408496
3. Sep 25, 2019 by Janett Torset (torsetj)
4. Sep 25, 2019 by Janett Torset (torsetj)
5. Mar 7, 2023 by 212408496

Date Submitted: Wed, 04 Dec 2024 19:18:49 GMT

Viewing: MA in Public History

Last approved: Tue, 07 Mar 2023 19:54:48 GMT

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Changes proposed by: Rebekkah Mulholland (223010333)

Academic Group: (College)

Arts & Letters

Academic Organization: (Department)

History

Catalog Year Effective:

2026-2027 Catalog

Individual(s) primarily responsible for drafting the proposed degree major program:

Name (First Last)	Email	Phone 999-999-9999
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Type of Program:

Major

Program Change Type:

Non-Substantive

Delivery Format:

Fully Face to Face

Title of the Program:

MA in Public History

Designation: (degree terminology)

Master of Arts

Briefly describe the program proposal (new or change) and provide a justification:

We are updating the admissions procedures to provide greater clarity for applicants. We are also including language in the program requirements footnotes specifying the conditions under which a student can be dismissed from the program.

University Learning Goals

Graduate (Masters) Learning Goals:

Disciplinary knowledge
Communication
Critical thinking/analysis
Information literacy
Professionalism
Intercultural/Global perspectives
Research (optional)

Program Learning Outcomes

Program Learning Outcomes

Learning Outcome
1) Identify major issues and problems in the practice of public history.
2) Demonstrate competence in the range of professional skills necessary to communicate with peers in at least two different specialized fields of public history.
3) Analyze and interpret primary and secondary historical materials in the context of professional public history practices and produce professional quality reports and analyses relating to cultural resource management.
4) Produce original research in traditional and non-traditional sources in support of an argument with special emphasis on the student's area of specialization (museum studies, archives and manuscripts, oral history, cultural resource management/historic preservation).
5) Apply acquired knowledge and skills in a professional setting.
6) Explain major issues and problems globally in the area of historical memory or the larger discipline of history.

Learning Outcomes Display

Course Code	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6
HIST 202						
HIST 203						
HIST 282A						

HIST 200						
HIST 282F						
HIST 281A						
HIST 281B						
HIST 281C						
HIST 281Z						
HIST 282B						
HIST 282C						
HIST 282D						
HIST 282E						
HIST 282Z						
HIST 295						
HIST 297						
HIST 500						

Will this program be required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?

No

Catalog Description:

Total units required for the MA: 36 including 9 units of supervised professional internship

Program Description

The Public History Program offers a two-year course of study leading to the Master of Arts as a degree option within the History Department. The program provides an integrated professional curriculum that includes specialized project and internship experience in several concentrations including: archives and manuscripts, business history, oral history, public history research and analysis, and historic preservation. All students pursue a common course of study, gain professional experience through a series of internships, and complete a master's project or thesis within their area of program specialization.

Program requirements meet the educational guidelines of the Society of American Archivists, the Oral History Association, and the National Council on Public History. Graduates are qualified for listing on the Professional Register of Public Historians maintained by the California Committee for the Promotion of History.

Admission Requirements: Course prerequisites and other criteria for admission of students to the degree major program, and for their continuation in it.

Admission Requirements

Admission as a classified graduate student in the Standard and the Public History programs requires:

- a baccalaureate degree;
- an undergraduate major in History, **OR** a minimum of 27 semester units in History, or a closely related field, approved by the Graduate Coordinator. Fifteen of the units must be upper division and include HIST 100 and one seminar from the HIST 192 series (or equivalent) **OR** one seminar from HIST 197 series (or equivalent); and
- a minimum 3.0 GPA in the last 60 units attempted and a minimum 3.25 GPA in History courses.

Students who have deficiencies in admission requirements that can be removed by specified additional preparation may be admitted to the degree program with conditionally classified graduate status. Any deficiencies will be noted on a written response to the admission application. The department Graduate Coordinator will specify courses to be taken by students with fewer than 27 units of history and/or without the required seminars. Work taken to remove such deficiencies may not be counted toward the master's degree.

Admission Procedures

Applicants should file the Sacramento State Office of Graduate Studies. Please check with the Department office for the official deadline.

All applicants, including Sacramento State graduates, must file the following with the Office of Graduate Studies:

- an online application for admission; and
- one set of official transcripts from all colleges and universities attended, *other than Sacramento State*.

For more admissions information and application deadlines please visit the Office of Graduate Studies website.

Applicants must also file the following supplemental application:

- a statement of purpose of at least 250 words. This statement should include the following: a demonstration of an understanding of the field of Public History, reasons for applying to the Public History master's program, career objectives and an explanation of how the program will help achieve them, relevant professional training, experience, internships, or volunteer activities, and any non-academic skills, interests, or notable accomplishments that may be pertinent to the application;
- two letters of recommendation. Letters should ideally come from university instructors and address the applicant's readiness for graduate study and specifically Public History, but if these are not available, any other credible source who can address qualifications will be acceptable (i.e., work supervisor, clergy, or community leader);
- academic writing sample. Our strong preference is for a history research paper that integrates primary and secondary source evidence. Please select a sample of seven (7) to twenty (20) pages.

Applicants will be informed of the Admission Committee's decision within six weeks of the Department's application deadline.

Minimum Units and Grade Requirement for the Degree

Units required for the MA: 36 including 9 units of supervised professional internship

Minimum Cumulative GPA: 3.0

Advancement To Candidacy

Each student must file an application for Advancement to Candidacy, indicating a proposed program of graduate study. This procedure should begin as soon as the classified graduate student has:

- removed any deficiencies in admission requirements;
- completed at least 12 units in the graduate program with a minimum 3.0 GPA, including at least one 200-level course;
- determined with the History Graduate Coordinator whether to attempt the thesis, examination, or project (Public History and Specialized Options only) as the Culminating Requirement;
- determined which department faculty member will supervise the student's work and act as his/her History advisor;
- filed and received departmental approval of a Petition for Approval of Thesis/Examination/Project (only in the Public History and Specialized Options); and
- taken a Graduate Writing Intensive (GWI) course in their discipline within the first two semesters of coursework at California State University, Sacramento.

Students must file their Advancement to Candidacy in the semester prior to enrolling in HIST 500 (http://catalog.csus.edu/search/?P=HIST%20500), Culminating Experience.

Advancement to Candidacy forms are available on the Office of Graduate Studies website. The student fills out the form after planning a degree program in consultation with his/her History advisor. The completed form is then returned to the Graduate Coordinator and the Office of Graduate Studies for approval.

As defined by policy http://www.csus.edu/umanual/acadaff/fsm00010.htm, a change in units constitutes a substantive change to the program. If your changes constitute a substantive change, please refer back to the "Program Change Type" field above to ensure that "Substantive" is selected.

Program Requirements: (If new courses are being created as part of a new program, it will be useful to propose courses first.)

Program Requirements

Code	Title	Units
Required Courses (12 Units) [1]		
HIST 202	Interpreting U.S. History	3
HIST 203	Public History Principles and Techniques ✏ [2]	3
HIST 282A	Research Seminar in Public History	3
Select one of the following:		3
HIST 200	History and Theory ✏	
HIST 282F	History and Memory	
Elective Courses (12 Units)		
Select four of the following: [3]		12
HIST 281A	Reading Seminar in Colonial or Early US History	
HIST 281B	Reading Seminar in Nineteenth Century US History	
HIST 281C	Reading Seminar in Modern US History	
HIST 281Z	Reading Seminar: Topics in United States History	
HIST 282B	Archives and Manuscripts	
HIST 282C	Oral History: Theory and Practice	
HIST 282D	Museum Studies	

HIST 282E	Historic Preservation	
HIST 282Z	Special Topics in Public History	
Internship Requirement (9 Units)		
HIST 295	History Internship (course taken twice for a total of 6 units)	3
HIST 297	Advanced Internship	3
Culminating Requirement (3 Units) [4]		
HIST 500	Culminating Experience [5]	3
Total Units		**36**

[1]   Students who earn a D or F in a course, or students whose GPA falls below 3.0, will be subject to dismal from the program.
[2]   HIST 203 may only be taken once.
[3]   No more than one seminar from the HIST 281 series can be included as a Public History program elective.
[4]   Students complete either a master's thesis or master's project under the guidance of the Public History faculty. Students will make an oral presentation and defense of their thesis/project before a committee of at least two faculty members including the director of the MA thesis/project.
[5]   Students may not enroll in HIST 500 until all "Incomplete" grades received up to that point are completed. Students who receive "Incomplete" grades in coursework after enrolling in this course will not receive final approval on thesis or examination until a passing grade has been assigned to incomplete coursework.

For graduate programs, the number of declared undergraduate major and the degree production over the preceding years of the corresponding baccalaureate program:

Currently there are 395 declared History majors at CSUS and we graduate 120-130 History BAs per year.

Fiscal Impact to Change an Existing Program

Indicate programmatic or fiscal impact which this change will have on other academic units' programs, and describe the consultation that has occurred with affected units:

None.

Provide a fiscal analysis of the proposed changes:

The changes will have a negligible impact on program enrollments.

How will the above changes be accommodated within the department/College existing fiscal resources?

No fiscal impact anticipated.

Will the proposed changes require additional resources?

No

What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed?

None.

Estimate the cost and indicate how these resource needs will be accommodated:

None.

Reviewer Comments:

Jacqueline Irwin (irwin) (Tue, 03 Dec 2024 19:50:55 GMT): Rollback: Jeff, see the comments below from committee member Ian Harvey. - Thank you, Jacqueline, ALS Curriculum Chair PLOs 1 and 7 begin with the same verbs. (Maybe use "identify" for 1 and "explain" for 6) PLO 3 begins with "conduct research;" PLO 4 begins with "successfully conduct research." Why the discrepancy? It seems to me that the word "successfully" isn't needed anywhere, since the PLO is supposed to follow an implied "students will be able to:". (Perhaps the only verb needed for 3 is "analyze". Maybe 4 could simply start with "research traditional . . .") I wonder if the Program Description needs to include information about application and admissions, firstly because it doesn't describe the program, and secondly because there are sections below called "Admission Requirements" and "Admissions Procedures." The first line under Admission Procedures has an extra "for" which needs to be deleted: "Applicants should file the Sacramento State Office of Graduate Studies for application for admission to . . . " Admission Requirement 1 reads "filed of Public History" instead of "field," and is a run-on sentence. Admission Requirement 3 does not need "is required;" it's implied when it's listed as a requirement.

Key: 34